

Information For Parents

Child Participation

I give permission for my child/ children to participate in the OSHC program and understand that OSHC staff will notify parents/ guardians of each individual excursion.

I understand it is my responsibility to advise staff if I do not wish my child/ children to participate in a particular activity.

Excursions are the exception, as that is the only planned activity programmed for that day.

I give permission for my child to attend afterschool activities on the school grounds.

Child Information

I give permission for OSHC staff to exchange information relating to my child with school staff and the appropriate person(s) e.g. In emergency/ special needs of my child/children, and behaviour management plans with school counsellor.

Written Permission

I understand that OSHC staff will require written permission for my child/children to travel alone to and from OSHC service. I am aware that the Director or other qualified staff member will sign my child/children in and out of the service and the arrival and departure times will be noted.

I give permission for my child/children to attend afterschool activities on the school grounds, my child will be dropped off and picked up by OSHC staff member.

Photo Consent

I consent to photographs(still or video) being taken of my child/children as part of the OSHC program and to be displayed around the OSHC site and on display boards and in Hendon School Newsletter/ School website.

Work Consent

I consent to my child's work being published in an OSHC newsletter and displayed in the OSHC area.

OSHC Behaviour Management

The OSHC program has a Behaviour Management Policy in place where the main feature is to recognise and support positive behaviour. Children who are displaying violent or aggressive behaviour towards other children and staff will be excluded from the program, in line with the School behaviour Management Policy. The OSHC staff will inform and hold meetings with the School counsellor, child and parent when needed.

I understand that is the responsibility of the parent to inform the OSHC staff of the child's behaviour needs.

Permission to inspect for Head Lice

The south Australian health commission recommends that everyone checks their hair every week for head lice.

Checking and treating hair is by law a parent's responsibility.

I understand that I will need to collect my child, if OSHC supervising staff members believe that my child has head lice.

I understand it is my responsibility to arrange collection of my child from OSHC when notified.

Sun Protection

OSHC follows the guidelines of the Cancer Council Sun Smart program that recommends children wear appropriate hats while outside. All children and staff must wear an appropriate hat. Information on appropriate hats is available from OSHC. We follow No Hat/ No Play Policy. In line with the school Sunsafe policy, hats must be worn between Term 1 and Term 4.

Fees

In accordance with the service policies, I agree to pay the required fees for my child/children's booked care for OSHC. I agree to pay all extra costs relating to Outstanding fees and Late fees as well as excursions costs. If arrangements have not been made Outstanding fees will be sent to the collection agency. I understand that child care benefit is available through Family Assistance office to assist the cost of my child care fees. Please refer to the detailed Fees Policy accessible in the OSHC room.

Medical Emergency

In an event of a medical emergency, OSHC staff will call an ambulance in line with standard first aid training. I understand that I am responsible for the cost associated with the medical care, ambulance and hospital costs.

OSHC Quality Assurance

I am aware that Hendon Primary School OSHC is registered for the OSHC Quality Assurance System.

Privacy Act

I understand the information provided on this Enrolment/ Medical Form is collected for the purpose of registration, program planning, preparing statistics, reporting and evaluation. May be disclosed to and used for the purpose by Commonwealth and State government departments and their agencies.

May otherwise be disclosed without consent where authorised by law.

DVD/ MOVIE VIEWING

I give permission for my child/ren to view movies/dvd which are rated (f) Family, (G) General, (PG) Parental Guidance

Information to Parents

I have read the OSHC Family Information Package and agree to comply with the OSHC service policies and procedures outlined. Full information on OSHC policies, procedures and guidelines will be located in the OSHC office Area,

Parent/ Guardian Signature ----- Date -----